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**STATE OF IOWA**  
**BOARD OF EDUCATIONAL EXAMINERS**  
**Grimes State Office Building – 400 East 14<sup>th</sup> Street**  
**Des Moines, Iowa 50319-0147**

**Minutes**  
**January 16, 2004**

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1                                   **STATE OF IOWA**  
2                                   **BOARD OF EDUCATIONAL EXAMINERS**  
3                                   **Grimes State Office Building – 400 East 14<sup>th</sup> Street**  
4                                   **Des Moines, Iowa 50319-0147**

5  
6                                   **Motions**

7  
8                                   **January 16, 2004**  
9  
10

11   Anita Westerhaus moved, with a second by William Haigh, that the Board go  
12   into closed session for the purposes of discussing whether to initiate licensee  
13   disciplinary proceedings and discussing the decision to be rendered in a  
14   contested case, pursuant to Iowa Code sections 21.5(1)(d) and 21.5(1)(f).

15   **MOTION CARRIED UNANIMOUSLY.**  
16

17   William Haigh moved, with a second by Jacqueline Wellborn, that in case  
18   number 03-16, the Board would have found probable cause but must dismiss  
19   the case because the statute of limitations does not allow the Board to proceed.  
20   Roll call vote: Aboud – no; Carter – yes; Chen – yes; Haigh – yes; Jeffrey – yes;  
21   Paulsen – yes; Seeland – yes; Wellborn – yes; Westerhaus – yes; and Hathaway  
22   – yes. **MOTION CARRIED.**  
23

24   Anita Westerhaus moved, with a second by Jacqueline Wellborn, that in case  
25   number 03-17, the Board find probable cause to establish violation of specific  
26   Board rules 12.3(1)(c) and (f) of the criteria of professional practices and  
27   competent performance established by this Board and order this case set for  
28   hearing. Roll call vote: Aboud – yes; Carter – yes; Chen – yes; Haigh – yes;  
29   Jeffrey – yes; Paulsen – yes; Seeland – yes; Wellborn – yes; Westerhaus – yes;  
30   and Hathaway – yes. **MOTION CARRIED UNANIMOUSLY.**  
31

32   Jacqueline Wellborn moved, with a second by William Haigh, that in case  
33   number 03-18, the Board find probable cause to establish a violation of one or  
34   more of the criteria for professional practices and competent performance  
35   established by this Board and order this case set for hearing. Roll call vote:

1 Westerhaus – yes; Wellborn – yes; Seeland – yes; Paulsen – yes; Jeffrey – yes;  
2 Haigh – yes; Chen – yes; Carter – yes; Aboud – yes; and Hathaway – yes.

3 **MOTION CARRIED UNANIMOUSLY.**

4  
5 William Haigh moved, with a second by Anita Westerhaus, that in **case number**  
6 **03-19**, the Board find probable cause to establish a violation of one or more of  
7 the criteria for professional practices and competent performance established  
8 by this Board and order this case set for hearing. Roll call vote: Aboud – yes;  
9 Carter – yes; Chen – yes; Haigh – yes; Jeffrey – yes; Paulsen – recuse; Seeland –  
10 yes; Wellborn – yes; Westerhaus – yes; and Hathaway – yes. **MOTION**  
11 **CARRIED.**

12  
13 Anita Westerhaus moved, with a second by William Haigh, that in **case number**  
14 **03-32**, the Board find probable cause to establish a violation of one or more of  
15 the criteria for professional practices and competent performance established  
16 by this Board and order this case set for hearing. Roll call vote: Aboud – yes;  
17 Carter – yes; Chen – yes; Haigh – yes; Jeffrey – yes; Paulsen – yes; Seeland –  
18 yes; Wellborn – yes; Westerhaus – yes; and Hathaway – yes.

19  
20 Jacqueline Wellborn moved, with a second by Anita Westerhaus, that in **case**  
21 **number 03-17**, the Board extend the 180-day deadline for issuance of the final  
22 decision, based upon delay in investigation due to other pending cases, the  
23 investigator’s extended medical leave, difficulty in contacting the Respondent,  
24 and scheduling difficulties. Roll call vote: Aboud – yes; Carter – yes; Chen –  
25 yes; Haigh – yes; Jeffrey – yes; Paulsen – yes; Seeland – yes; Wellborn – yes;  
26 Westerhaus – yes; and Hathaway – yes. **MOTION CARRIED UNANIMOUSLY.**

27  
28 William Haigh moved, with a second by Anita Westerhaus, that in **case number**  
29 **03-19**, the Board extend the 180-day deadline for issuance of the final  
30 decision, based upon delay in investigation due to prioritization of cases. Roll  
31 call vote: Aboud – yes; Carter – yes; Chen – yes; Haigh – yes; Jeffrey – yes;  
32 Paulsen – recuse; Seeland – yes; Wellborn – yes; Westerhaus – yes; and  
33 Hathaway – yes. **MOTION CARRIED.**

1 John Aboud moved, with a second by Jean Seeland, to approve the December  
2 12, 12003, minutes, as distributed. **MOTION CARRIED UNANIMOUSLY.**

3  
4 William Haigh moved, with a second by John Aboud, to adopt and file the  
5 proposed changes to Chapter 11 that require mandatory reporting of contract  
6 terminations and resignations based upon allegations of sexual misconduct.

7 Roll call vote: Aboud – yes; Carter – yes; Chen – yes; Haigh – yes; Jeffrey – yes;  
8 Paulsen – yes; Seeland – yes; Wellborn – yes; Westerhaus – yes; and Hathaway  
9 – yes. **MOTION CARRIED UNANIMOUSLY.**

10  
11 William Haigh moved, with a second by Jean Seeland, to file under Notice of  
12 Intended Action, the proposed changes to Chapter 16 that replace references to  
13 “occupational” and “vocational” in the endorsements and licenses with “career  
14 and technical” and strike “postsecondary” altogether from the rules. Roll call  
15 vote: Aboud – yes; Carter – yes; Chen – yes; Haigh – yes; Jeffrey – yes; Paulsen  
16 – yes; Seeland – yes; Wellborn – yes; Westerhaus – yes; and Hathaway – yes.

17 **MOTION CARRIED UNANIMOUSLY.**

18  
19 John Aboud moved, with a second by Tom Paulsen, to file under Notice of  
20 Intended Action the proposed changes to Chapter 14 that increase fees for  
21 designated application and renewal fees. Roll call vote: Westerhaus – yes;  
22 Wellborn – yes; Seeland – yes; Paulsen – yes; Jeffrey – yes; Haigh – yes; Chen –  
23 yes; Carter – yes; Aboud – yes; and Hathaway – yes. **MOTION CARRIED**  
24 **UNANIMOUSLY.**

25  
26 William Haigh moved, with a second by Jacqueline Wellborn, that  
27 **in PFW 03-23**, Kathleen P. Humble, the Board deny the Petition for Wavier.  
28 Roll call vote: Westerhaus – yes; Wellborn – yes; Seeland – yes; Paulsen – yes;  
29 Jeffrey – yes; Haigh – yes; Chen – yes; Carter – yes; Aboud – yes; and Hathaway  
30 – yes. **MOTION CARRIED UNANIMOUSLY.**

1                                   **STATE OF IOWA**  
2                                   **BOARD OF EDUCATIONAL EXAMINERS**  
3                           **Grimes State Office Building – 400 East 14<sup>th</sup> Street**  
4                                   **Des Moines, Iowa 50319-0147**

5  
6                                   **Minutes**  
7                                   **January 16, 2004**  
8

9     The Board of Educational Examiners held its monthly meeting on January 16,  
10    2004. Board Chair Peter Hathaway called the meeting to order at 8:30 a.m.  
11    Members attending were John Aboud, Brian Carter, Ying Ying Chen, William  
12    Haigh, Peter Hathaway, Judy Jeffrey, Thomas Paulsen, Jean Seeland,  
13    Jacqueline Wellborn and Anita Westerhaus. Also in attendance were Dr. Anne  
14    Kruse, Executive Director of the Board; Christie Scase and Jeanie Vaudt,  
15    Assistant Attorneys General and legal counsel to the Board; Barbara  
16    Hendrickson, Board Secretary; and other visitors. Board Member Veronica  
17    Stalker was unable to attend the meeting, and Ms. Vaudt arrived for the  
18    afternoon session 1:25 p.m.

19  
20    Anita Westerhaus moved, with a second by William Haigh, that the Board go  
21    into closed session for the purposes of discussing whether to initiate licensee  
22    disciplinary proceedings and discussing the decision to be rendered in a  
23    contested case, pursuant to Iowa Code sections 21.5(1)(d) and 21.5(1)(f).

24    **MOTION CARRIED UNANIMOUSLY.**  
25

26    The Board reconvened into open session at 9:36 a.m.  
27

28    William Haigh moved, with a second by Jacqueline Wellborn, that in **case**  
29    **number 03-16**, the Board would have found probable cause but must dismiss  
30    the case because the statute of limitations does not allow the Board to proceed.  
31    Roll call vote: Aboud – no; Carter – yes; Chen – yes; Haigh – yes; Jeffrey – yes;  
32    Paulsen – yes; Seeland – yes; Wellborn – yes; Westerhaus – yes; and Hathaway  
33    – yes. **MOTION CARRIED.**

1 Anita Westerhaus moved, with a second by Jacqueline Wellborn, that in **case**  
2 **number 03-17**, the Board find probable cause to establish violation of specific  
3 Board rules 12.3(1)(c) and (f) of the criteria of professional practices and  
4 competent performance established by this Board and order this case set for  
5 hearing. Roll call vote: Aboud – yes; Carter – yes; Chen – yes; Haigh – yes;  
6 Jeffrey – yes; Paulsen – yes; Seeland – yes; Wellborn – yes; Westerhaus – yes;  
7 and Hathaway – yes. **MOTION CARRIED UNANIMOUSLY.**

8  
9 Jacqueline Wellborn moved, with a second by William Haigh, that in **case**  
10 **number 03-18**, the Board find probable cause to establish a violation of one or  
11 more of the criteria for professional practices and competent performance  
12 established by this Board and order this case set for hearing. Roll call vote:  
13 Westerhaus – yes; Wellborn – yes; Seeland – yes; Paulsen – yes; Jeffrey – yes;  
14 Haigh – yes; Chen – yes; Carter – yes; Aboud – yes; and Hathaway – yes.  
15 **MOTION CARRIED UNANIMOUSLY.**

16  
17 William Haigh moved, with a second by Anita Westerhaus, that in **case number**  
18 **03-19**, the Board find probable cause to establish a violation of one or more of  
19 the criteria for professional practices and competent performance established  
20 by this Board and order this case set for hearing. Roll call vote: Aboud – yes;  
21 Carter – yes; Chen – yes; Haigh – yes; Jeffrey – yes; Paulsen – recuse; Seeland –  
22 yes; Wellborn – yes; Westerhaus – yes; and Hathaway – yes. **MOTION**  
23 **CARRIED.**

24  
25 Anita Westerhaus moved, with a second by William Haigh, that in **case number**  
26 **03-32**, the Board find probable cause to establish a violation of one or more of  
27 the criteria for professional practices and competent performance established  
28 by this Board and order this case set for hearing. Roll call vote: Aboud – yes;  
29 Carter – yes; Chen – yes; Haigh – yes; Jeffrey – yes; Paulsen – yes; Seeland –  
30 yes; Wellborn – yes; Westerhaus – yes; and Hathaway – yes.

31  
32 Jacqueline Wellborn moved, with a second by Anita Westerhaus, that in **case**  
33 **number 03-17**, the Board extend the 180-day deadline for issuance of the final

1 decision, based upon delay in investigation due to other pending cases, the  
2 investigator's extended medical leave, difficulty in contacting the Respondent,  
3 and scheduling difficulties. Roll call vote: Aboud – yes; Carter – yes; Chen –  
4 yes; Haigh – yes; Jeffrey – yes; Paulsen – yes; Seeland – yes; Wellborn – yes;  
5 Westerhaus – yes; and Hathaway – yes. **MOTION CARRIED UNANIMOUSLY.**

6  
7 William Haigh moved, with a second by Anita Westerhaus, that in case number  
8 **03-19**, the Board extend the 180-day deadline for issuance of the final  
9 decision, based upon delay in investigation due to prioritization of cases. Roll  
10 call vote: Aboud – yes; Carter – yes; Chen – yes; Haigh – yes; Jeffrey – yes;  
11 Paulsen – recuse; Seeland – yes; Wellborn – yes; Westerhaus – yes; and  
12 Hathaway – yes. **MOTION CARRIED.**

13  
14 John Aboud moved, with a second by Jean Seeland, to approve the December  
15 12, 12003, minutes, as distributed. **MOTION CARRIED UNANIMOUSLY.**

16  
17 Board Chair Peter Hathaway and Board Members Ying Ying Chen, Judy Jeffrey  
18 and Veronica Stalker attended the Learning Point Associates policy seminar on  
19 alternative preparation and alternative licensure. Ms. Chen spoke briefly about  
20 the distance learning offered by the Western Governors University (WGU). Mr.  
21 Hathaway expressed surprise and disappointment that the American Board for  
22 Certification of Teacher Excellence (ABCTE) did not make a scheduled  
23 appearance. He said that a number of board meeting guests had also attended  
24 the seminar. From the presentations, Mr. Hathaway recognized that factors  
25 drive programs like WGU, which are not problematic for Iowa, e.g. accessibility  
26 to teacher preparation programs. He was encouraged to hear that there is still  
27 some interest in the alternative preparation plan already in place in Iowa and  
28 would be excited to see a pilot program put into effect.

29  
30 The evening before, Board Member Jean Seeland had served on a panel in Area  
31 Education Agency (AEA) 267, on which she had addressed the topic of ethics.  
32 She reported that the substitute authorization program seems to be doing well  
33 throughout Iowa.

1 Board Member John Aboud mentioned that a nice article on Ying Ying Chen  
2 had appeared in the Cedar Rapids *Gazette*. He then said that he and Ms.  
3 Seeland will attend, at the end of next month, a board of teaching clinic  
4 sponsored by the National Education Association (NEA), at which they will  
5 learn more about the issues of Teacher Preparation and Accreditation,  
6 Licensing/Ethics and Practitioner Professional Growth on a national level. Mr.  
7 Aboud offered to take with them input from the Board.

8  
9 Board Chair Peter Hathaway passed around an invitation his wife received to a  
10 presentation by former Board Member Helen Lewis.

11  
12 Board Member Judy Jeffrey stated that the State Board of Education the day  
13 before had approved a Master of Arts in Teaching (M.A.T.) from Simpson  
14 College. The degree will be available to individuals who have a baccalaureate  
15 in the content area at the secondary level, but do not have any pedagogy.  
16 Candidates will be able to finish the program in the evening within 15 months,  
17 if they are on a fast track, and they will be able to continue working at their  
18 regular job, except for field-based experiences and student teaching. Student  
19 teaching will add another semester.

20  
21 Board Chair Peter Hathaway had the occasion earlier in the week to speak to a  
22 group of pre-service teachers at Briar Cliff College, addressing the education  
23 club on what to expect, from the principal's perspective, when student teaching  
24 and on what Mr. Hathaway asks in an interview. He expanded the topic to  
25 include ethics because he believes that ethics in education should be  
26 mentioned at every opportunity.

27  
28 In response to an invitation from the Iowa Association of School Boards (IASB),  
29 Assistant Attorney General and legal counsel to the Board Christie Scase will  
30 make a presentation, at their human resources conference in March, on the  
31 changes in the board rules with respect to misconduct reporting rules and  
32 proposed changes to rules on professional conduct and ethics.



1 During the time of Public Comment, Barry Wilson and Deb Tidwell of the  
2 University of Northern Iowa (UNI); Arlie Willems of Mount Mercy College and  
3 current Iowa Association of Colleges for Teacher Preparation (IACTE) President;  
4 and Jeannette Olson of Iowa State University (ISU) once again voiced teacher  
5 preparations institutions' serious reservations about mandatory testing, this  
6 time solely on content area, and urged the Board not to make it a requirement  
7 for teacher licensure in Iowa. Ms. Tidwell avowed, in addition, that cultural  
8 language difficulties that some UNI bilingual students have with the structure  
9 of the Praxis I reading test prevents them from continuing in the teacher  
10 preparation program because they cannot obtain the score cut-off. The  
11 speakers emphasized that the teacher preparation institutions were already  
12 responding to the content deficiencies noted by the results of the Praxis II test.

13  
14 Executive Director Dr. Anne Kruse reported briefly on a number of issues:

- 15 1) She gave statistics on the outcomes of the five-year grant for multicat  
16 resource, with indication that the grant might possibly continue.
- 17 2) The March meeting will be held in Ames at ISU's invitation, and details will  
18 be forthcoming.
- 19 3) The October or November meeting will be held at Central College in Pella.
- 20 4) Dr. Kruse acknowledged Board Member Brian Carter's e-mail about  
21 corrections to the noticed proposed rules for Chapters 25 and 26 and  
22 explained how simply any changes may be made.
- 23 5) Following discussion of scheduling difficulties and other obstacles, the  
24 Board's consensus was to postpone the reception proposed for this  
25 legislative session.

26  
27 Board Chair Peter Hathaway thanked board members for their timely and  
28 invaluable response to the Executive Subcommittee's request for participation  
29 in Executive Director Dr. Anne Kruse's annual performance evaluation. Input  
30 will assist in consensus for direction and prioritization for the coming year.

31  
32 Geri McMahon of the Board of Educational Examiners; Mary Jean Jeanae of  
33 Graceland University; Deb Tidwell of UNI; and Kara Weigel of the Department of

1 Education, representing 39 members of the Reading Endorsement Task Force,  
2 presented for first reading proposed changes to the K-6 and 7-12 reading  
3 endorsements. Modifications had not been made since 1988.

4  
5 The Board recessed from 10:58 a.m. to 11:12 a.m.

6  
7 The Board looked at proposed mandatory reporting rules that had been  
8 directed by statute. William Haigh moved, with a second by John Aboud, to  
9 adopt and file the proposed changes to Chapter 11 that require mandatory  
10 reporting of contract terminations and resignations based upon allegations of  
11 sexual misconduct. Roll call vote: Aboud – yes; Carter – yes; Chen – yes;  
12 Haigh – yes; Jeffrey – yes; Paulsen – yes; Seeland – yes; Wellborn – yes;  
13 Westerhaus – yes; and Hathaway – yes. **MOTION CARRIED UNANIMOUSLY.**

14  
15 The Board considered a corrected set of proposed rules that would amend the  
16 chapter on occupational and postsecondary endorsements and licenses by  
17 updating it with current terminology in the field and eliminating all reference to  
18 postsecondary licensure. William Haigh moved, with a second by Jean  
19 Seeland, to file under Notice of Intended Action, the proposed changes to  
20 Chapter 16 that replace references to “occupational” and “vocational” in the  
21 endorsements and licenses with “career and technical” and strike  
22 “postsecondary” altogether from the rules. Roll call vote: Aboud – yes; Carter –  
23 yes; Chen – yes; Haigh – yes; Jeffrey – yes; Paulsen – yes; Seeland – yes;  
24 Wellborn – yes; Westerhaus – yes; and Hathaway – yes. **MOTION CARRIED**  
25 **UNANIMOUSLY.**

26  
27 Executive Director Dr. Anne Kruse reviewed the need to increase fees in  
28 response to workload. John Aboud moved, with a second by Tom Paulsen, to  
29 file under Notice of Intended Action the proposed changes to Chapter 14 that  
30 increase fees for designated application and renewal fees. Roll call vote:  
31 Westerhaus – yes; Wellborn – yes; Seeland – yes; Paulsen – yes; Jeffrey – yes;  
32 Haigh – yes; Chen – yes; Carter – yes; Aboud – yes; and Hathaway – yes.  
33 **MOTION CARRIED UNANIMOUSLY.**

1 The Board continued to deliberate what the results of the Praxis II test mean  
2 for Iowa. Members agreed on no need to test pedagogy, since measures in  
3 place are ample. They wrestled, however, with the issue of content assurance,  
4 i.e., how to verify and measure the subject matter knowledge of pre-service  
5 students. The Board requested information on how many states are testing for  
6 content only, what test they are using and how many testing companies there  
7 are. The Board was interested in what other states do in addition to testing  
8 and/or what other ways they use to verify content knowledge. Executive  
9 Director Dr. Anne Kruse will develop a piece for the Iowa teacher preparation  
10 institutions to submit material on how they check knowledge of subject matter.  
11 Information on the latter will help to determine whether further means are  
12 necessary to ensure content area competency.

13  
14 The Board recessed for lunch at 12:02 p.m. and reconvened at 12:50 p.m.

15  
16 The discussion of a student teaching license was moved up on the agenda, and  
17 Executive Director Dr. Anne Kruse presented background information on the  
18 topic. The premise would be to make an individual accountable to the Board  
19 before the initial license, particularly attractive to the Board in the areas of  
20 ethics and content assurance. No other state has such a license, although  
21 some require a “certificate of clearance,” a credential giving an individual,  
22 whose background has been checked, permission to student teach. Board  
23 Member Jean Seeland asked whether a student teacher license might then  
24 serve as a license to substitute teach, following a person’s successful field  
25 experience. The idea was well received. She also suggested getting input from  
26 the teacher preparation institutions and recording the advantages of a student  
27 teacher license to the student and the institution. Board Member Judy Jeffrey  
28 desired feedback from school districts as well. Board Chair Peter Hathaway  
29 invited input from teacher preparation representatives present. Dr. Kruse will  
30 bring additional specific data to a future board meeting.

1 Kathleen P. Humble requested a waiver of the requirement of Board approval  
2 for each license renewal credit or activity. She holds a Class A (one-year  
3 conditional) license, based upon an expired license, with endorsements for  
4 secondary social studies, English and Spanish. She sought license renewal  
5 credit for six hours of professional development credit, not academic credit,  
6 which she earned through the University of the Pacific in California. Neither  
7 course was approved for renewal credit pursuant to existing board guidelines;  
8 nor has Ms. Humble provided course descriptions or any other information  
9 from which an assessment of the quality of the courses she has completed may  
10 be made. She indicated that she believed that the courses would qualify for  
11 renewal credit because the same professor taught a course she had taken  
12 previously through Chapman University. That course, however, had been  
13 taken for graduate credit. The Board maintained that this situation could  
14 have been avoided if Ms. Humble had contacted Board staff, before she enrolled  
15 in the classes, to determine whether the courses would be accepted for renewal  
16 credit. Further, she resides in Iowa and has access to approved renewal  
17 courses offered through Iowa area education agencies or other sources.  
18 William Haigh moved, with a second by Jacqueline Wellborn, that in PFW  
19 03-23, Kathleen P. Humble, the Board deny the Petition for Wavier. Roll  
20 call vote: Westerhaus – yes; Wellborn – yes; Seeland – yes; Paulsen – yes;  
21 Jeffrey – yes; Haigh – yes; Chen – yes; Carter – yes; Aboud – yes; and Hathaway  
22 – yes. **MOTION CARRIED UNANIMOUSLY.**

23  
24 The Board recessed from 1:28 p.m. to 1:33 p.m.  
25

26 The Board next conferred about prioritization of issues important to the Board  
27 and direction for the staff. Ethics topped the list. Board Member John Aboud  
28 reminded board members of their interest in increased visibility of the Board  
29 and its mission to stakeholders.  
30

31 There being no further business, Board Chair Peter Hathaway adjourned the  
32 meeting at 1:50 p.m.